



Instructions for employers

This Starter Checklist can be used to gather information about your new employee. You can use this information to help fill in your first Full Payment Submission (FPS) for this employee. You need to keep the information recorded on the Starter Checklist record for the current and previous 3 tax years. Do not send this form to HM Revenue and Customs (HMRC).

Instructions for employees

As a new employee your employer needs the information on this form before your first payday to tell HMRC about you and help them use the correct tax code. Fill in this form then give it to your employer. Do not send this form to HMRC.

It's important that you choose the correct statement. If you do not choose the correct statement you may pay too much or too little tax. For help filling in this form watch our short youtube video, go to www.youtube.com/hmrcgovuk

Employee's personal details

<p>1 Last name</p> <p>THIYAGARAJAH</p> <p>2 First names Do not enter initials or shortened names such as Jim for James or Liz for Elizabeth</p> <p>BASKER</p> <p>3 Are you male or female? Male <input checked="" type="checkbox"/> Female <input type="checkbox"/></p> <p>4 Date of birth DD MM YYYY 04 06 1966</p>	<p>5 Home address</p> <p>10B GREENHILL ROAD HARLESTON</p> <p>Postcode NW10 8UE</p> <p>Country</p> <p>6 National Insurance number if known JC 63 12 77 C</p> <p>7 Employment start date DD MM YYYY 01 06 2024</p>
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Employee statement

8 Choose the statement that applies to you, either A, B or C, and tick the appropriate box.

Statement A	Statement B	Statement C
<p>Do not choose this statement if you're in receipt of a State, Works or Private Pension.</p> <p>Choose this statement if the following applies.</p> <p>This is my first job since 6 April and since the 6 April I've not received payments from any of the following:</p> <ul style="list-style-type: none">• Jobseeker's Allowance• Employment and Support Allowance• Incapacity Benefit	<p>Do not choose this statement if you're in receipt of a State, Works or Private Pension.</p> <p>Choose this statement if the following applies.</p> <p>Since 6 April I have had another job but I do not have a P45. And/or since the 6 April I have received payments from any of the following:</p> <ul style="list-style-type: none">• Jobseeker's Allowance• Employment and Support Allowance• Incapacity Benefit	<p>Choose this statement if:</p> <ul style="list-style-type: none">• you have another job and/or• you're in receipt of a State, Works or Private Pension
Statement A applies to me <input type="checkbox"/>	Statement B applies to me <input type="checkbox"/>	Statement C applies to me <input type="checkbox"/>

Student loans

- 9 Tell us if any of the following statements apply to you:
- you do not have any Student or Postgraduate Loans
 - you're still studying full-time on a course that your Student Loan relates to
 - you completed or left your full-time course after the start of the current tax year, which started on 6 April
 - you're already making regular direct debit repayments from your bank, as agreed with the Student Loans Company

If No, tick this box and go to question 10 ☐

If Yes, tick this box and go straight to the Declaration ☐

- 10 To avoid repaying more than you need to, tick the correct Student Loans that you have - use the guidance on the right to help you.

Please tick all that apply

Plan 1 ☐

Plan 2 ☐

Plan 4 ☐

Postgraduate Loan (England and Wales only) ☐

Types of Student Loan

You have Plan 1 if any of the following apply:

- you lived in Northern Ireland when you started your course
- you lived in England or Wales and started your course before 1 September 2012

You have a Plan 2 if:

You lived in England or Wales and started your course on or after 1 September 2012.

You have a Plan 4 if:

You lived in Scotland and applied through the Students Award Agency Scotland (SAAS) when you started your course.

You have a Postgraduate Loan if any of the following apply:

- you lived in England and started your Postgraduate Master's course on or after 1 August 2016
- you lived in Wales and started your Postgraduate Master's course on or after 1 August 2017
- you lived in England or Wales and started your Postgraduate Doctoral course on or after 1 August 2018

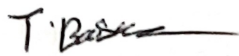
Employees, for more information about the type of loan you have, go to www.gov.uk/sign-in-to-manage-your-student-loan-balance

Employers, for guidance go to www.gov.uk/guidance/special-rules-for-student-loans

Declaration

I confirm that the information I've given on this form is correct.

Signature



Full name

MR. BASKER THIYAGARAJAH

Date DD MM YYYY

01 06 2024

New Employee Form

Employer

HONEYMOON EVENTS LTD

PAYE reference

Employee details

Surname

THIYAGARAJAH

Date of birth

04/06/1966

Forenames

BASKER

Male

☒

Female

☐

Address

10B GREENHILL ROAD
HARLESTON

NI Number

JC631277C

Telephone

Mobile

07365446944

Postcode

NW10 8UE

Email

Contact Information (in case of emergency)

Name of person to contact

SINTHU NITHU

Relationship to you

DAUGHTER

Telephone

Mobile

07878148998

Bank details

Bank name

BARCLAYS

Account number

03809943

Sort code

20-92-63

Account name

MR. B. THIYAGARAJAH

Starter declaration

Tick one of the following three statements:

- ☐ This is my first job since last 6 April and I have not been receiving taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit, State or Occupational Pension.
- ☐ This is now my only job but since last 6 April I have had another job, or received taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit. I do not receive a State or Occupational Pension.
- ☐ As well as my new job, I have another job or receive a State or Occupational Pension.

Student Loans I make the following repayments through payroll:

- ☐ Type 1 Student Loan ☐ PostGrad Loan
- ☐ Type 2 Student Loan ☐ Type 4 (Scotland) Student Loan

P45:

- ☒ I attach a copy of the P45 from my previous employer

Employment Start Date

01/06/2024

Declaration

Signed

T. BASKER

Date

01/06/2024

[illegible]

THIYAGARAJAH

BASKAR

နိုင်ငံခြား / ငယ်သူများ / National Status

SRI LANKAN

Profession / Status (socio) / Date of Birth

04/06/1966

www.nature.com/scientificreports/

M

प्रातः स्नानम् / स्नानम् / Place of Bath

JAFFNA

played song / Date of capture

26/10/2022

ရက်စွဲ/ ဇွန် ၂၀၁၁ / အသက်မွေးဝမ်းကျောင်း / Date of Expiry

26/10/2032

Education / Career / Profession

Page 12 of 12 / ID No.

196615601645

T. Basin

Holder's Sign

may gather

802522 / ADAMS / AUTHORITY COLOMBO

PBLKATHIYAGARAJAH<<BASKAR<<<<<<<<<<<<<<<<
N100310082LKA6606046M3210260196615601645<<20

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M1767035 0578436A

GIVEN LEAVE TO REMAIN IN THE UNITED
KINGDOM FOR AN INDEFINITE PERIOD.

Signed K. Malar

On behalf of the Secretary of State
Home Office

Date 20 NOVEMBER 2001

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